



APPROVED

Minnesota Board of Behavioral Health and Therapy

BOARD MEETING MINUTES

October 28, 2011 - 12:00 p.m.

Conference Room A, Fourth Floor; 2829 University Avenue SE, Minneapolis, MN

1. Call to Order / Roll Call – Public Session

Board members present: Barb Carlson, Marlae Cox-Kolek, Doug Frisk, Judi Gordon, Kristen Piper, Walter Roberts, Jr., Marjorie Van Slyke

Board members absent: Freddie Davis-English, Yvonne Hundshamer, Duane Reynolds; Bob Schmillen, Nona Wilson

Staff members present: Kari Rechtzigel, Executive Director; Samantha Strehlo, LADC Licensing Coordinator; Carly Lykes, LPC/LPCC Licensing Coordinator

Others present: Ben Garbe, Assistant Attorney General; Julie Rohovit, University of Minnesota

2. Approval of August 26, 2011, Board Meeting Minutes

Walter Roberts moved to approve the minutes. DeDe VanSlyke seconded. Chair Gordon called for a vote on the motion. All board members present voted aye, there were no nays, and the motion to approve the minutes carried.

3. Board Chair Report

Chair Gordon reported that she, Ms. Rechtzigel, and Ms. Strehlo attended a meeting with LADC educators (MN CASE) at Metro State University on October 7, 2011. Staff answered questions about licensing.

Ms. Gordon reported that the Application and Licensure Committee is caught up on application review. Three full days were devoted to review. Approximately 30 more LPCC conversion applications will soon be ready. Carly Lykes noted that Ms. Gordon herself reviewed approximately 40 of the 100 LPCC conversion applications up for review. Many applications are pending while applicants are completing the 4000 hours required for LPCC licensure.

Ms. Gordon and Ms. Rechtzigel provided a short explanation of the LPCC conversion application process and suggested that the Legislative Committee consider language to create more flexibility in the LPCC conversion method. Ms. Gordon informed the board that the LADC bill should be moved forward in the 2012 legislative session with the final language worked out at the end of the 2011 session. If the bill passes, there will be a working group to study tiered licensure.

EXECUTIVE	APPL/LICENSURE	POLICY/RULES	LEGISLATIVE	COMPLAINT RESOLUTION	EXAM EVAL
Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				



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Walter Roberts moved to maintain the current chair and vice chair leadership for calendar year 2012 (Chair Judi Gordon and Vice Chair Kristen Piper). Barb Carlson seconded. All board members present voted aye, there were no nays, and the motion carried.

The following dates were set for 2012 board meetings: January 27, April 27, July 27, and October 26. All board meetings are scheduled to begin at noon on those dates

At 12:45 p.m. Assistant Attorney General Ben Garbe explained the temporary suspension process from Minnesota Statutes chapter 148C to the board members. Tentative dates in mid-November were selected in the event the board needs to convene for a temporary suspension hearing to remove a practitioner from practice.

4. Staff Member Reports

A. Executive Director's Report (Kari Rechtzigel)

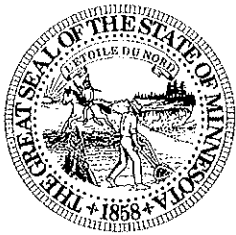
1. Biennial Budget Information. Ms. Rechtzigel reported on the FY 2012 first quarter revenues and expenditures. Almost 50 % of the budget has been received in the first quarter; only 13% of the budget has been spent. This is typical given that the board is working to retire the program debt.

2. Sunset Advisory Commission Report – November 1, 2011. Ms. Rechtzigel reported that the health licensing boards, including BBHT, must prepare and submit detailed reports to the Sunset Commission. Report criteria are listed in the Sunset legislation passed in the 2011 legislative session.

3. SWIFT Report. Ms. Rechtzigel informed the board that a number of problems have been identified with the new statewide accounting system that was implemented on July 1, 2011. Problems include data processing delays and insufficient reporting capabilities.

4. MnCA Conference – November 11, 2011. Ms. Rechtzigel announced that she, Carly Lykes, and Chair Gordon will present information on LPC/LPCC licensure at a break-out session at the Minnesota Counseling Association annual training conference.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				



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B. LADC Program Update (Samantha Strehlo)

1. Ms. Strehlo provided board members with a list of persons licensed since the last board meeting on August 26, 2011. Forty-five LADC licenses and 20 temporary permits were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Licensure Activity. Ms. Strehlo reported that she attended the annual MARRCH conference for 1.5 days at the end of September. She staffed a question/answer station for conference attendees with licensure or other questions. Ms. Strehlo provided board members with a handout she prepared for the conference that includes historical information about LADC licensure.

3. Database Progress. Ms. Strehlo reported that 133 licenses and permits (including LPCC, LPC, LADC, and temporary permits) have been issued in the last two months. The licensure report can now be quickly generated with the new database. In the past the data had to be created manually.

C. LPC/LPCC Program Update (Carly Lykes)

1. Ms. Lykes provided board members with a list of persons licensed since the last board meeting on August 26, 2011. Forty-two LPCC licenses and 26 LPC licenses were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Program Operations. Ms. Lykes reported on the number of conversion applications received and processed in connection with the LPCC conversion application method that expired on August 1, 2011. Many of the applications are on hold until applicants finish the 4000 hours of post-degree supervised clinical practice that are required for LPCC licensure. A new LPCC conversion application has been drafted and will be added to the BBHT website. The LPCC conversion method (post 8.1.2011) does not have the flexibility of the method requirements that expired on August 1, 2011.

5. Legislative Committee Report (Kari Rechtzigel, Samantha Strehlo, Judi Gordon)

- A. LADC Legislation
- B. LPC/LPCC Legislation

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Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
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Ms. Rechtzigel summarized the legislative proposals that were initiated in the 2011 session. Ms. Lykes explained some of the challenges for applicants and board staff created by the expiration of the LPCC conversion method on August 1, 2011. She stated the board may want to explore a new LPCC conversion method strategy. Walter Roberts commented on licensure reciprocity and portability. Requirements should be set to protect the public and the quality of the profession but should also enable the expansion of the pool of providers.

Marlae Cox-Kolek moved to delegate to the Legislative Committee the authority to move forward in the 2012 legislative session with the LADC and LPC/LPCC legislation already drafted and to develop new language for a conversion method to LPCC licensure. Barb Carlson seconded. All board members present voted aye, there were no nays, and the motion carried.

6. Variance Requests

There were no variance requests to consider.

7. Public Comment Period

Chair Gordon acknowledged Julie Rohovit from the University of Minnesota. Dr. Rohovit greeted board members.

8. Adjournment

Walter Roberts moved to adjourn the meeting. Barb Carlson seconded. All board members present voted aye, and the meeting was adjourned at 1:16 p.m.

<u>EXECUTIVE</u>	<u>APPL/LICENSURE</u>	<u>POLICY/RULES</u>	<u>LEGISLATIVE</u>	<u>COMPLAINT RESOLUTION</u>	<u>EXAM EVAL</u>
Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				

4.B & 4.C.

Licenses Issued
From 08/27/2011 to 10/28/2011

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Krull, Anna	CC	350	09/01/2011	General Method
Kulseth, Marjorie	CC	351	09/01/2011	Conversion Method
Van Tassell, Lisa	CC	352	09/01/2011	Conversion Method
Berg-Moberg, Karen	CC	353	09/01/2011	Conversion Method
Sawatzky, Sandra	CC	354	09/01/2011	Conversion Method
Rippentrop, Peter	CC	355	09/01/2011	Conversion Method
Fuehrer, Debbie	CC	356	09/01/2011	Conversion Method
Heuser, Kathy	CC	357	09/01/2011	Conversion Method
Brenno, Krista	CC	358	09/01/2011	Conversion Method
Osborne, Dana	CC	359	09/01/2011	Conversion Method
Freeman, Nicole	CC	360	09/01/2011	Conversion Method
Johanning, Kathleen	CC	361	09/01/2011	Conversion Method
Brend, Jodie	CC	362	09/01/2011	Conversion Method
Hernandez, Cynthia	CC	363	09/01/2011	Conversion Method
Bard, Lisa	CC	364	09/01/2011	Conversion Method
Chara, Kathleen	CC	365	09/01/2011	Conversion Method
Matzen, Mary	CC	366	09/01/2011	Conversion Method
Johnson, Charlotte	CC	367	09/01/2011	Conversion Method
Wolf, Karen	CC	368	09/01/2011	Conversion Method
Sandahl, Stephanie	CC	369	09/01/2011	Conversion Method
Frye, Brenda	CC	370	10/01/2011	General Method
Marks, Erin	CC	371	10/01/2011	Conversion Method
Becker-Finn, Gabriel	CC	372	10/01/2011	Conversion Method
Vogt, Fawn	CC	373	10/01/2011	Conversion Method
Dale, Tami	CC	374	10/01/2011	Conversion Method
Vanderveen, Lisa	CC	375	10/01/2011	Conversion Method
Johnson, Marina	CC	376	10/01/2011	Conversion Method
Leba, Anne	CC	377	10/01/2011	Conversion Method
Howard, Cara	CC	378	10/01/2011	Conversion Method
Anderson, Billy	CC	379	10/01/2011	Conversion Method
Clark, Emily	CC	380	10/01/2011	Conversion Method
Harrell, Lisa	CC	381	10/01/2011	Conversion Method
Turner, Karen	CC	382	10/01/2011	Conversion Method
Geisler, Kellie	CC	383	10/01/2011	Conversion Method
Janey, Lauren	CC	384	10/01/2011	Conversion Method
Lawrence, Sara	CC	385	10/01/2011	Conversion Method
Gootee, Valerie	CC	386	10/01/2011	Conversion Method
Bueide, Gretchen	CC	387	10/01/2011	Conversion Method
Carlson, Julianne	CC	388	10/01/2011	Conversion Method
Morud, Mary	CC	389	10/01/2011	Conversion Method
Nelson, Tracanne	CC	390	10/01/2011	Conversion Method
Malley, Jennifer	CC	391	10/01/2011	Conversion Method
Total Number for Type:		42		
Dehaut, Nicole	CD	301845	09/23/2011	Renewing Lapsed License
Dehaut, Nicole	CD	301845	09/23/2011	Standard Method
Nevins, Kristin	CD	303179	09/06/2011	Standard Method
Runyan, Nicole	CD	303180	09/06/2011	Standard Method
Dravis, Toni	CD	303181	09/06/2011	Standard Method
Rousselle, Odile	CD	303182	09/06/2011	Standard Method
Wurm, Catherine	CD	303183	09/14/2011	Standard Method
Kuhl, Kimber	CD	303184	09/14/2011	Standard Method
Steadland, Kelsey	CD	303185	09/14/2011	Standard Method

Attachment 1

10/28/2011

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Rodriguez, Fernando	CD	303186	09/14/2011	Standard Method
Hennen, Frances	CD	303187	09/14/2011	Standard Method
Nelson, Dana	CD	303188	09/14/2011	Standard Method
Berg, David	CD	303189	09/14/2011	Method - Current license in other profession
Voss, Theresa	CD	303190	09/23/2011	Standard Method
Monroe, Juliann	CD	303191	09/23/2011	Standard Method
Winskowski, Lucas	CD	303192	09/23/2011	Standard Method
Clausen, Nan	CD	303193	09/23/2011	Standard Method
Post, Lisa	CD	303194	09/23/2011	Standard Method
Cooper, Shelly	CD	303195	09/23/2011	Standard Method
McPherson-Higdon, Tiffany	CD	303196	09/23/2011	Standard Method
Koster, Angela	CD	303197	09/23/2011	Standard Method
Coen, Mark	CD	303198	09/23/2011	Standard Method
Mann, Frederick	CD	303199	09/30/2011	Standard Method
Petras, Chelsea	CD	303200	09/30/2011	Standard Method
Bergstedt, Brian	CD	303201	09/30/2011	Standard Method
Ziehr, Lauren	CD	303202	09/30/2011	Standard Method
Saice, Kathryn	CD	303203	09/30/2011	Standard Method
Khalid, Andrea	CD	303204	09/30/2011	Standard Method
Clark, Faith	CD	303205	09/30/2011	Method - Current license in other profession
Huovinen, Kirsten	CD	303206	09/30/2011	Method - Current license in other profession
Holland, Matthew	CD	303207	09/30/2011	Method - Current license in other profession
Johnson, Michelle	CD	303208	10/14/2011	Standard Method
Baumer Campe, Greta	CD	303209	10/14/2011	Standard Method
Chase, Keith	CD	303210	10/14/2011	Standard Method
Henderson, Aimee	CD	303211	10/14/2011	Standard Method
Hyatt, Robert	CD	303212	10/14/2011	Standard Method
Whiley, Mark	CD	303213	10/14/2011	Standard Method
Ready, Bryan	CD	303214	10/14/2011	Standard Method
Schroeder, Melanie	CD	303215	10/14/2011	Standard Method
Mastin, Justine	CD	303216	10/14/2011	Standard Method
Hartman, Jon	CD	303217	10/14/2011	Standard Method
McNamara, Daniel	CD	303218	10/28/2011	Standard Method
Madson, Brian	CD	303219	10/28/2011	Standard Method
Hinton, Kathleen	CD	303220	10/28/2011	Standard Method
Dejdar, Ronald	CD	303221	10/28/2011	Standard Method
Schafer, James	CD	303222	10/28/2011	Standard Method

Total Number for Type:

~~46~~ 45

Granquist, Karen	PC	371	09/01/2011	Examination Method
Severson, Meredith	PC	1104	09/01/2011	Reciprocity Method
Acosta, Joseph	PC	1105	09/01/2011	Reciprocity Method
Armstrong, Lance	PC	1106	09/01/2011	Examination Method
Samelian, Andrew	PC	1107	09/01/2011	Examination Method
Matzke, Lisa	PC	1108	09/01/2011	Examination Method
Wondra, Lori	PC	1109	09/01/2011	Examination Method
Tarmann, Megan	PC	1110	09/01/2011	Examination Method
Murphy, Deanna	PC	1111	09/01/2011	Examination Method
Lawton, Roxanne	PC	1112	09/01/2011	Examination Method
Grindahl, Melissa	PC	1113	09/01/2011	Examination Method
Campbell, Zachary	PC	1114	09/01/2011	Examination Method
Ives-Virnig, Veronica	PC	1115	09/01/2011	Examination Method
Thompson, Kevin	PC	1116	10/01/2011	Reciprocity Method
Graham, Michael	PC	1117	10/01/2011	Reciprocity Method
Franzini, Heather	PC	1118	10/01/2011	Reciprocity Method

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Lippert, Elizabeth	PC	1119	10/01/2011	Examination Method
Rinn, Jody	PC	1120	10/01/2011	Examination Method
Gershone, Carly	PC	1121	10/01/2011	Examination Method
Conway-Haehn, Heather	PC	1122	10/01/2011	Examination Method
Kirk-Willenbring, Mary	PC	1123	10/01/2011	Examination Method
Johnson, Sarah	PC	1124	10/01/2011	Examination Method
Lufholm, Amanda	PC	1125	10/01/2011	Examination Method
Wood-Behnke, Tammy	PC	1126	10/01/2011	Examination Method
Crain, Rebecca	PC	1127	10/01/2011	Examination Method
Valento, Richard	PC	1128	10/01/2011	Examination Method

Total Number for Type: 26

Yang, Wesley	TP	1493	09/01/2011	Standard Method
Pratt, Kathryn	TP	1494	09/01/2011	Standard Method
Simon, Audrey	TP	1495	09/01/2011	Standard Method
Gee, Rebecca	TP	1496	09/01/2011	Standard Method
Meyer, Rebecca	TP	1497	09/01/2011	Standard Method
Dunn, Vicky	TP	1498	09/01/2011	Standard Method
Christenson, Jeffry	TP	1499	09/01/2011	Standard Method
Hain, Heather	TP	1500	09/13/2011	Standard Method
Asleson, Heather	TP	1501	09/13/2011	Standard Method
Voss, Theresa	TP	1502	09/13/2011	Standard Method
Henderson, Aimee	TP	1503	09/13/2011	Standard Method
Megard, Michele	TP	1504	09/26/2011	Standard Method
Schroeder, Emily	TP	1505	09/26/2011	Standard Method
Manthey, Jennifer	TP	1506	09/26/2011	Standard Method
Lizee, Carmen	TP	1507	09/26/2011	Standard Method
Parks, Carmen	TP	1508	09/26/2011	Standard Method
Opatz, Misty	TP	1509	09/26/2011	Standard Method
Hertzog, Thomas	TP	1510	10/14/2011	Standard Method
Forstner, Brianna	TP	1511	10/14/2011	Standard Method
Mills, William	TP	1512	10/28/2011	Standard Method

Total Number for Type: 20

Total Number of Licenses: ~~134~~ 133